

Resource Family Tip Sheet on Workers and Their Roles

	DHS Assessor www.dhs.state.ia.us	DHS Case Manager www.dhs.state.ia.us	Family Safety Risk & Permanency (FSRP) www.dhs.state.ia.us/consumers/child_welfare/BR4K/familysafety/index.html	Iowa KidsNet (IKN) Recruitment and Retention of Resource Families www.iowakidsnet.com	Iowa Foster & Adoptive Parents Association (IFAPA) www.ifapa.org	Remedial Services Provider (RSP) www.dhs.state.ia.us/rts/lib_train/tcm/09-13-07/rsp%20infopacket.pdf
ROLES	Assessment of capacity to safety and protection for children.	Protective case manager for the child and family.	Child and family's protective service provider.	Resource family's primary support provider.	Resource family's peer support.	Child's behavioral health provider.
OVERALL RESPONSIBILITIES	Conduct 20 day protective assessments to ascertain whether abuse or neglect occurred per the allegations made to DHS, arrange for safety services, and identify protective service needs for the family and child.	Coordinates all protective service activities for the family and child. This worker is the case manager for the child and family. Responsible for successful execution of the family team process and the successful implementation of the family interaction plan.	Implements a set of protective service strategies for the birth family and child. Responsible to participate in the planning and implementation of the family interaction to contribute to successful permanency.	Develops a support plan with resource families. Provides post adoption support services to adoptive families receiving Iowa subsidy. Responsible to participate in the planning and implementation of the family interaction to contribute to successful permanency.	Provides peer support to resource families through the delivery of a variety of strategies including training resources. Coordinates the FAIR program to support resources during allegations of abuse & neglect. Responsible to participate in the planning and implementation of the family interaction to contribute to successful permanency.	Medicaid services available to any Medicaid eligible child intended to assist children and their caretakers manage symptoms associated with a psychological disorder.
CASE PLAN RESPONSIBILITIES	Identify the safety and protective capacities, and family supports to enhance the safety and protection of the children.	Develops, monitors and appropriately shares case permanency plan progress utilizing a family team decision making process.	Provides, procures, or arranges for direct services and resources to implement the case permanency plan in a family specific way.	Assists the family team by providing on-going, proactive support to resource families to strengthen placements and prevent disruptions. Encourages resource families' active involvement in the family team process and the successful implementation of the family interaction plan.	Assists the family team by teaching resource families to advocate for their needs appropriately. Encourages the resource family's active involvement in the family team process and the successful implementation of the family interaction plan.	Develops a treatment plan specific to the child's behavioral needs. These plans should drive the child specific treatment strategies in the case permanency plan.

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COURT RESPONSIBILITIES	Ensures coordination of the case with Court parties including submission of the case permanency plan, testimony in hearings, and formalizing recommendations critical to the progress of the case permanency plan goals.	Ensures coordination of the case with Court parties including submission of the case permanency plan, testimony in hearings, and formalizing recommendations critical to the progress of the case permanency plan goals.	Provides reports to contribute to Court recommendations around case permanency plan progress, and attends hearings and testifies as requested.	Advocates with resource families to ensure they are aware of their rights to participate in Juvenile Court proceedings.	Advocates to ensure resource families are aware of their rights to participate in Juvenile Court proceedings.	Provides reports (as allowed by release an/or custody arrangements) to contribute to Court recommendations around case permanency plan progress, and attends hearings and testifies as requested or subpoenaed.
PLACEMENT RESPONSIBILITIES	Makes initial placement decisions to ensure the safety, least disruptive, and permanency for the child.	Makes all placement decisions for children in the family in partnership with the Court.	Contributes to placement stability of children through regular contact per the case permanency plan. Makes recommendations on placements per progress in the case permanency plan.	Responsible to match resource families with waiting children. These matches are recommended to DHS for final placement decisions and arrangements. Assist resource families to arrange respite opportunities.	Assists the resource family to arrange for appropriate placements in their home that are best suited to their skills and ability to nurture the children in their care to thrive. Assist the resource family with transitioning in especially new placement scenarios. Responsible to assist with general problem solving.	Makes recommendations to the DHS protective case manager based on the child's specific behavioral needs. (The RSP worker must have a release from the parents to share this information.)
OUTCOME RESPONSIBILITIES	Identify and promote the safety, permanency and well being needs of the children with the immediate and extended family.	Promotes case progress to safe case closure within Federal Child and Family Service Review expectations with a focus on the safety, permanency and well being of children and families.	Actively engages families in treatment strategies and makes recommendations to DHS based on a functional family assessment of child safety and issues impacting permanency and well being.	Coordinates efforts with the IKN licensing worker and IFAPA liaison to help retain family, including assistance with learning opportunity plans. Responsible to assist and support the resource family's relationship with the child's birth family and or kin.	Provides a peer mentoring experience for resource families which positively impacts the overall skill level and stability of resource families in the system Responsible to assist and support the resource family's relationship with the child's birth family and or kin.	Contributes to the overall behavioral health of child by providing specific services following an assessment of the individual's mental health behaviors or symptoms by an LPHA (Licensed Practitioner of the Healing Arts).

Sample Worksheet for Foster Parents

Resource Families can use this tool to identify the specific worker, their role and their contact information.

<i>NOTE: The extent of involvement of these workers will be determined by the family team.</i>	DHS Assessor	DHS Case Manager	Family Safety Risk & Permanency (FSRP)	Iowa KidsNet (IKN)	Iowa Foster & Adoptive Parents Association (IFAPA)	Remedial Services Provider (RSP)
Child 1 Name Worker Name Worker Office Phone After Hours Contact Information (if applicable)						
Child 2 Name Worker Name Worker Office Phone After Hours Contact Information (if applicable)						
Child 3 Name Worker Name Worker Office Phone After Hours Contact Information (if applicable)						
Child 4 Name Worker Name Worker Office Phone After Hours Contact Information (if applicable)						